Wexford Village Homes Assn, Inc

Minutes of Board of Directors Meeting

Wednesday 26 June 2013 – 7:00 PM Wexford Park Shelter

**Attendees:** Marni McEntee, Brianna Wolbers, Matt Nelson, Darrin Pope, Sally Drew, Dick Ihlenfeld

Absent: Paul Stang, Troy Dreyer, Jim Rather, Paul Krupski, Trish Baer-Watts, Ken Schmidt

The meeting’s only topic was the upcoming **4th of July Parade and Picnic.**

**Issues and Decisions:**

Dick: Parade permit has been received from Madison PoliceDept; fire truck from Station #2 and police squad car from West District have been approved and will arrive about 9:30 that morning. Fire Truck must lead parade (in case they receive a call) and police car will follow to help block intersection of Sawmill/N. Westfield at traffic circle.

 Dick will send ***Thank You*** notes to Police Dept and Fire Dept for having them participate in our parade.

Dick: Dignitary: Rep Hulsey has been “disinvited” via email to his personal assistant. Dick’s email was acknowledged. It was agreed that, in the future, we not invite any dignitaries (city, county, state) since the parade is for the kids and not for the adults. Dick apologized for inviting Rep Hulsey (at Don Michalski’s recommendation) without consulting the Board members.

Dick: Parade marshals – several have volunteered to monitor traffic and parade route

Dick: Food & paper/plastic products will be purchased at GFS (good prices, good selection). Unopened non-perishables can be returned for refund. Hot dogs - will buy all-beef 8 per pound.

Will buy two styles of beans, plain potato chips, carrots, non-iced frozen brownies (will be easier to cut and serve), bottled water, iced tea, beer and orange drink from McDonalds (Greenway Station). It was decided to not purchase this year: diced onions, chili, sauerkraut, cheese sauce.

Morning of event: decorate park shelter and sidewalk leading to pavilion, pick up orange drink and cooler, pick up ice (4 bags of 22 lbs).

Clean-up crew: several folks have volunteered

Servers: board members will serve food unless others step forward

Tables: Folding tables: Matt, Marni, Dick, Ken. Ken will contact Parks Dept for more picnic tables and to unchain the existing tables.

Roasters: Dick (2) and Ken (2) for hot dogs and beans. Dick will bring extension cords. Ken has key to electrical box behind park shelter.

Coolers: Dick, Matt and Ken will bring coolers.

Signs: Dick will post signs at Sawmill/Gammon, Tramore/High Point and traffic circle this weekend. He will retrieve signs after event has ended.

Popcorn: Ken may bring his electric popcorn machine.

Water: instead of getting water from ice rink shed, Dick will bring 8 to 10 gallons of water from home in empty milk jugs.

Will need: vinyl food serving gloves, napkins, plastic spoons, table coverings, 3-compartment molded paper plates, paper towels, scissors. Also ladles for beans, spatula for brownies and tongs for hot dogs and carrots. Can opener for bean cans (Dick).

Hand washing tubs: Dick will bring tubs, soap and towels.

First Aid supplies: Dick will bring 1st aid kit and cold packs (for insect stings or bruises)

Games: Aaron and Berit Achenbach will set up and manage the games. Aaron has the equipment and a portable PA system. Prizes: he usually gives quarters to winners.

Camera: Dick will bring his

Anticipated attendance: 140 to 150

**Submitted:** Dick Ihlenfeld (23 July 2013)