Minutes - Wexford Village Board of Directors Meeting

Tuesday 4 March 2014 - 7:00 PM

Room 153 - High Point Church - Old Sauk Road

1.  Call to Order & determination of Quorum by President Dick Ihlenfeld.

Members **Present:** Matt Nelson (Vice President), John Guiquierre, Sue Ahner, Dick Ihlenfeld, Jim Rather, Paul Stang, Ken Schmidt, Troy Dreyer and Brianna Wolbers.

Members **Absent:** Marni McEntee (Secretary), Darin Pope, Paul Krupski.

**Note:** Sally Drew and Trish Baer-Watts are officially off the Board.

2.  Review of **Minutes** from meeting of 5 FEB 2014 was conducted and they were approved as written. Since Marni was not at the meeting to take minutes, Dick volunteered to do so.

3.  The **Financial** Report for end of February 2014 was reviewed by Treasurer Paul Stang. He noted the following:

* There remain 25 Homes and 4 Condos who have not paid their 2014Dues as of 3/3/2014.
* 2nd notices mailing has been done, with current owners and addresses confirmed through the City Assessor’s office database
* We continue to have issues with condos and duplexes no paying as well as snowbirds who travel AZ and FL and pay when they return to Madison.

4. **Website** status – It was noted that no major updates have been done since Summer 2013 and no minutes or financials have been posted since about April 2013. Discussion ensued as to who should update and maintain the website. Trish, who has done this task for many years, no longer has the time for the task so she furnished the user ID and Password to Dick. He in turn passed it on to Ken Schmidt who, along with his nephew (an IT person) updated limited information in January 2014.

Brianna and Troy asked that the User ID and Password be furnished to them and they’ll take a look at the site and see what is necessary to bring it up to date. Dick will also look at it and see if he has the capability to update information. We may need to hire a professional to do the updates for us if the task is beyond the capabilities of Board members.

5. **Owner/Directory database** update – Trish communicated to the Board that the database is not compromised, it just needed some clean-up and tweaking to get the data to line up on the correct pages. Trish further communicated that she will continue to update homeowner data as the demographic sheets are returned with the dues payments. She is also willing to help with the 3rd Notice Dues mailing in May and also the Annual Meeting letter in December.

Troy and Brianna suggested that we should register with a commercial company for a fee to establish a “cloud” account that is protected by password that would be accessible by Board members who could help update homeowner records. The Board was unanimously in favor of this idea. Troy is going to look into companies such as Drop Box and bring the information as to storage size and cost to the April meeting.

A question was raised concerning the appropriateness of having a non-Board member maintaining semi-confidential database information. The matter will be further discussed at a future meeting.

6. The **Winter 2013/2014 Newsletter** was presented to the Board byBrianna and Troy. It was sent to Trish electronically for distribution via the Wexford email list. However, we found out that Trish can no longer do this because of limitations on her email account with her ISP.

Troy again stepped up and said that he would investigate companies such as ListServe who will maintain email databases for a fee and allow electronic dissemination of documents such as newsletters. He will report his findings at the April meeting.

7.  Updates and Announcements were presented by Dick Ihlenfeld.

* The new Wexford Park shed has been erected next to the existing shed and is awaiting doors, locks and ramp & staining by City workers. This will be done when the weather improves in Spring. In addition, a water faucet/spigot will be retrofitted onto the drinking fountain near the Park shelter so a garden hose can be connected for washing the park shelter floor and have water available for shelter users.
* The Proposal by PKK Lighting to convert all 99 light poles to ballast-free long-life lamps is awaiting

 Spring to see how many lights are out from over the winter time period & then the Board can decide on a plan regarding conversion for the current sodium-vapor and mercury-vapor lamps to either CFLs or LEDs.

8. The Easter Egg Event in Wexford Park on Saturday 19 April was discussed. Darrin Pope volunteered to help organize and conduct the event if he can get others to assist him. Dick told him via email to contract Trish since she and her husband have run the event for the past 6 or 8 years and know what needs to be done as well as the time table. They also have stored at their house several large Tupperware totes containing supplies and the Easter Bunny costume. Brianna mentioned that she has a neighbor who has volunteered to help and she will pass this information on to Darrin.

We need three houses to serve as egg drop-off sites, a person to volunteer to be the Easter Bunny and lots of volunteers to help distribute the eggs in the Park.

Since we had kids show up at the Hunt last year who are not Wexford residents and who had not provided pre-filled plastic eggs for the event, it was decided to not advertise the event with signs except in the traffic circle at Sawmill/Westfield.

In conjunction with this, the Board discussed the 4-event color flyer that we had printed last year (Easter Egg Hunt, Earth Day, Wexford Garage Sale and 4th of July parade and picnic). Jim Rather split up the 750+ flyers into groupings according to geographic areas and Board members delivered them by hand house-to-house. We spent about $333 for these flyers last year. Dick will ask Trish to forward the flyer document to him so it can updated and sent to Econoprint for printing.

9. Other business:

 **Earth Day** – the City of Madison has announced that this city-wide endeavor is to be held on the Saturday before Easter – 19 April 2014. This is the same day we plan to host the annual Easter Egg Hunt in the Park. So the Board decided to move the Park Clean-Up date to Saturday 26 April. Ken will be the moderator for this event and will try to get a company to lend their workers to help in the effort.

Dick will put out the large signs announcing the event at Westfield/Old Sauk, Sawmill/Gammon, Tramore/High Point and in the traffic circle about two weeks ahead of time.

 **Architectural** Review – nothing to report

 **Covenant** Issues – nothing to report

 **Welcoming Committee** Activities – no activity for several months

 **Barnes Mowing and TruGreen Weed Control** – both of these companies afford us the opportunity to pay our entire year’s bill in Spring to receive a significant discount. Dick will provide the bills to Paul Stang for payment as soon as he receives them in the mail.

Paul Stang asked about the ash trees that are on Wexford common property which are vulnerable to the Emerald Ash Borer. Dick stated that he and a representative from TruGreen will conduct a walk-around in the Spring to identify how many ash trees we have, their location, their physical status and an estimated cost to treat them with approved chemicals

10. The meeting adjourned at 8:25 PM. The next meeting scheduled for **Tuesday 1 April 2014** at 7:00.